

MEDBOURNE PARISH COUNCIL

Minutes of Meeting held on Wednesday 2 October 2024 in Medbourne Village Hall

Present : Parish Councillors Kendall, Easton and Delaney

Also present: Parish Clerk + 3 members of the public + Cllr Rickman (HDC)

- 1304.0** **APOLOGIES FOR ABSENCE**
Cllrs Wooton and Burrows
- 1305.0** **DECLARATIONS OF INTEREST**
None
- 1306.0** **REQUESTS FOR DISPENSATION**
None
- 1307.0** **MINUTES OF PARISH COUNCIL MEETING** (held 4 September 2024)
- 1307.1 The minutes of the PC meeting held on 4 September 2024 were confirmed as previously circulated.
- 1307.2 All action points from 4 September 2024 (see sheet) had received attention – see summary in minute 1309.0 below.
- 1308.0** **PUBLIC REPRESENTATIONS**
- 1308.1 The suggestion was raised that consideration be given to having a 20-mph speed limit in the village centre, given the evidence of successful speed reductions taking place elsewhere in the UK.
- 1308.2 Following broad discussion on this topic, Cllr K agreed to place an invitation on the village and PC websites asking for general views on this subject, and for some initial opinions from parishioners on being 'For' or 'Against' such a traffic proposal. **ACT CllrK**
- 1309.0** **CLERK & COUNCILLORS REPORTS**
- 1309.1 A further grant application has been submitted to the County Council for funds to complete the replacement of all street lighting to LEDs.
- 1309.2 It was noted that the ford repairs are awaiting snagging.
- 1309.3 The Terms of Reference for the Garage Site Project Group were accepted.
- 1309.4 The Chair will send a letter to Platform Housing on the delay in progressing the proposed transfer of the garage site. **ACT CllrK**

1309.5 It was noted that a government grant has been promised towards costs of the new 'gov.uk emails' to all Councillors and the Clerk.

1309.6 The revised website policy will need to make reference to the 'gov.uk' emails and associated web-domain. **ACT MF**

1309.7 It was agreed to proceed with seeking new bank arrangements with Unity Trust.

1309.8 the recent County Safety Survey had been completed and returned.
Neighbourhood Link / information : no further info to disseminate.

1310.0 TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:

1310.1 Village Hall

- It is planned to have the MP attend a small celebration for the recent kitchen improvements.
- The next improvements will be to replace windows in the small hall and toilets.
- A picture of King Charles has been ordered to hang in the hall.
- The Chair has received a request that occasional use of land be made for car-parking in the village centre.

1310.2 MEF

- Nothing to report at this meeting.

1310.3 Sports Club

1310.3.1 Much satisfaction has been noted in the new footpath by Hallaton Road. Cllr K noted that a follow up is required to finish laying some new topsoil and will contact the contractor. **ACT CllrK**

1310.3.2 Funds should also be available to renew the cricket nets, and a statement to clarify footpath costs and funds received will be circulated to Councillors. **ACT CllrK**

1311.0 TO CONSIDER AND COMMENT ON PLANNING MATTERS

1311.1 Applications to HDC:

Formal replies had already been made to HDC on:

24/01072/FUL, Jays Lodge 41A Main Street, Medbourne

(a series of works and extensions)

24/01118/TCA, 37 Main Street, Medbourne - *(works to trees)*

24/01020/TCA, Bridgedale Farm, Medbourne *(works to trees)*

- 1311.2 Other planning matters:
Councillors expressed the desire that the additional five houses being proposed by Hereward Homes should be progressed without removal of the existing hedges.
- 1312.0 **TO NOTE CORRESPONDENCE RECEIVED**
- 1312.1 A recommendation had been received from David Nance on necessary repairs to the War Memorial. It was hoped that a grant could be sought for such work. In the meanwhile CllrK will seek suitable advice from a local stonemason. **ACT CllrK**
- 1312.2 Advice had been received from Richard Hammond to follow up the recent discussion on the registration of PC land and assets – Cllr K and the Clerk will review the indicated applications to the Land Registry that will complete registration of all PC land. **ACT CllrK/MF**
- 1312.3 Cllr E agreed to follow up a wreath for Remembrance Day. **ACT CllrE**
- 1313.0 **MPC 2024-25 BUDGET**
- 1313.1 **The following payments were approved for October 2024 :**
- M Field (salary for October) : **£237.84**
 - HMRC (P32, 2nd Quarter) : **(£59.40 x 3) £178.40**
 - Moore (External Audit, 2023-24) : **£252.00**
 - E-on (Lighting Maintenance) : **£158.40**
 - Npower (Qtr. 2 expense, minus @ £650 credit) : **£tbc**
- 1313.2 **Bank reconciliations to 31 August 2024**
All accounts were reconciled, and details circulated.
- 1313.3 **Expenditure 3rd and 4th Quarters, 2024-25**
Current estimations of expenditure for the second half of the year will be using all the 2024-25 Precept, plus up to @£1000 from reserves.
- 1313.4 **2nd 50% of 2024-25 Precept received : £8114**
It was noted that the second tranche of the 2024-25 Precept (£8114) has been received from HDC.
- 1314.5 **VAT Claim 1st and 2nd quarters, 2024-25**
It was agreed to claim repayment from HMRC of the first six months of the current year's VAT payments. **ACT MF**
- 1314.6 It was noted that a formal complaint has been lodged with Barclays Bank on its failure to act in accord with the PC's instructions and the problems caused by the recent cheque cancellation. **ACT MF**

1314.0 **EXTERNAL AUDIT REPORT (for 2023-24 accounts)**

1314.1 The External Auditor's report on the 2023-24 finances and accounts had been received and circulated : responses had been submitted to the report's recommendations and placed on the PC's website.

1315.0 **2024-25 RISK ASSESSMENTS**

1315.1 Material had been circulated for the over-arching format to undertake Risk Assessments on use of MPC land and assets. This general format was accepted, and Councillors agreed to check on the actual extent of existing leases with third parties, and on suitable intermittent 'Risk Assessments' that could be requested from local groups through support from PC community grants.

1315.2 It was agreed to bring a review of existing information on lease arrangements and responsibilities to the next meeting. **ACT All / MF**

1316.0 **GRANT APPLICATIONS**

None at this meeting.

1317.0 **QUESTIONS TO THE CHAIR**

None at this meeting.

1318.0 **ITEMS OF REPAIRS AND MAINTENANCE**

1318.1 CllrE noted that assistance has been found to look at potential repairs to the village notice boards.

1318.2 The repairs to lamp standard 7 have been completed.

1318.3 Damage to the telephone exchange gate to be investigated. **ACT CllrE**

1319.0 **COUNCIL TRAINING AND RESOURCES**

None arranged at this meeting.

1320.0 **ITEMS FOR NEXT AGENDA**

- Material suitable as Risk Assessments for use of PC assets
- PC Website Policy
- (Apologies already given from CllrE)

DATE OF NEXT MEETING:

Wednesday 6 November 2024, 7.15 pm, Medbourne Village Hall